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GUAM POWER AUTHORITY
JOB ANNOUNCEMENT

OPEN announcement to establish a list for the position of:	
Position Title: **AMI Technician (10.354)**	**Announcement Number:** **2027-004**
Grade: H **MINIMUM** **Step 04 / Sub-Step B** **$55,663.82** **MAXIMUM** **Step 05 / Sub-Step B** **$57,923.99** **Promotion: *** *** Salaries beyond the maximum range will be allocated in accordance with promotional guidelines.**	**Opening Date:** 11/09/2026
Department/Division **Transmission & Distribution/Meter Relay**	**Closing Date:** 11/23/2026

MINIMUM EXPERIENCE AND TRAINING:

A) One (1) year experience in Advanced Metering Infrastructure (AMI) dashboard alerts and endpoint status monitoring and graduation from high school or GED equivalency; or

B) Any equivalent combination of experience and training which provides the minimum knowledge, abilities and skills.

NECESSARY SPECIAL QUALIFICATION:

Possession of a valid driver's license may be required.

NATURE OF WORK IN THIS CLASS:

This position is responsible for assisting with and supporting the day-to-day monitoring, analysis and control of the Command Center for the Advanced Metering Infrastructure (AMI) operations and Radio Frequency (RF) networking for the Guam Power Authority.

MINIMUM KNOWLEDGE, ABILITIES AND SKILLS:

Knowledge of Landis+Gyr Command Center applications. Knowledge of 132Comm, End Point Test Manager (ETM) and radio shop software applications. Knowledge of optical probes utilized to obtain data directly from smart meters. Knowledge of the customer information system. Knowledge of the different AMI meter types and forms including GPA legacy meter types and forms. Knowledge of AMI Network operations and Radio Frequency (RF) Networking. Ability to make arithmetic computations. Ability to work effectively with the public and employees. Ability to follow oral and written instructions. Ability to maintain records and prepare reports. Ability to interpret and apply pertinent laws, rules, regulations and other program guidelines. Ability to lean and apply computer system application utilized by the utility, to include but not limited to Landis+Gyr Command Center; MeterSense MDMS; Customer Care & Billing (CC&B); and JD Edwards. Skill in the safe operation of a motor vehicle.

ILLUSTRATIVE EXAMPLES OF WORK: ***(Any one position may not include all the duties listed, nor do the examples cover all the duties which may be performed.)***

Monitors the dashboard system for status of AMI meters, radio frequency (RF) connectivity and

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outage tracking. Performs remote connections/disconnections for 2s and 12s smart meters for move-in/move-out customers as well as delinquent accounts. Sends and receives various commands, e.g. On Demand Reads (ODR) as needed to AMI meters and RF network for operations and troubleshooting. Enters latitude/longitude, service location ID, date and time of installation, customer information file (customer ID, billing cycle, book number) on spreadsheet and provide to IT for import to update records in Command Center. Validates and reviews field activity work order for successful completion on Command Center and Customer Information System (CIS). Coordinates customer inquiries for meter troubleshooting. Assists in conducting AMI meter investigations for non-responding meters and makes proper repairs using meter software application programs. Prepares documents for field investigations, energy surveys, and meter testing (i.e. interval data, consumption load break down, snap shots, and readings). Monitor unscheduled power outages and report locations to the Power System Control Center (PSCC) and/or other departments. Performs other related duties as required.

HIGH SCHOOL DIPLOMA/ Skills Assessment Certificate – Pursuant to Public Law 26-87 (effective May 17, 2002) and as amended by P.L. 31-254 All new employment in the service of the government of Guam shall have, as a reasonable measure of job performance, the minimum requirement of a high school diploma or a successful completion of a General Education Development (GED) test or any equivalent of a general education high school program, from a recognized, accredited or certified vocational technical institution, in a specialized field required for the job. For entry level positions a formal nationally recognized foundational skills assessment shall be required for consideration for employment.

PROHIBITION AGAINST SEX OFFENDERS: Pursuant to P.L. No. 28-98, "No person convicted of a sex offense under the provisions of Chapter 25 of Title 9 GCA, or an offense as defined in Article 2 of Chapter 28, Title 9 GCA in Guam, or an offense in any jurisdiction which includes, at a minimum, all of the elements of said offenses, or who is listed on the Sex Offender Registry shall work in any agency or instrumentality of the Government of Guam".

EVALUATION METHOD:
A written test maybe required. When a written test is not required, applicants will be rated on a scale between 70.00 and 100 percent on the basis of their training, education and experience in relation to the minimum requirements of the positions.

INTERVIEWING PROCEDURE/INTERVIEW CONTACT:
Applicants certified for interview based on GPA Eligibility List will receive a **Notification of Certification and Interview Schedule**, Form #HR-NOC-01 via USPS mailing to their last known address. All applicants must contact the Human Resources Division to confirm their scheduled date and time of interview. For rescheduling of interview

applicants must contact the Human Resources Division 2 days prior to date of scheduled interview. Applicants are responsible to update personal contact information to the GPA Human Resources Division at gpahr@gpagwa.com as necessary.

Interviews for all certified, eligible candidates, whether in-person, virtual, or telephonic, will be held by the General Manager or his designee(s). **Individuals with disabilities requiring special accommodations must submit their request to the GPA Human Resources Division at gpahr@gpagwa.com or (671) 648-3130 no later than 2 business days prior to the scheduled interview date.** In accordance with Personnel Rules and Regulations Section 4.A.3.11, the General Manager, at his discretion, may schedule a selection interview immediately after the establishment of an eligibility list for the position. Applicants who are pending submission of supporting documents at the time the selection interview is scheduled will not be considered for certification purposes.

DISABILITY PREFERENCE:
Applicants wishing to claim Disability Preference should submit a Government of Guam Disability Certification form, certified by the Director of Public Health & Social Services.

VETERANS PREFERENCE:
Applicants claiming veteran preference are required to provide a copy of their DD-214 (Military discharge form,

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Member 4 copy). Those claiming Compensable Disability are required to provide a copy of a letter from the Veterans Administration.

EDUCATION:
Applicants claiming degrees or credit hours are required to submit official or verified copies of transcripts or high school diploma or GED certification.

HOW AND WHERE TO APPLY:
Interested applicants may call or visit the Human Resources Division at the Gloria B. Nelson Public Service Building at Route 15 Fadian, Mangilao, (671) 648-3130 between 8:00 a.m. and 5:00 p.m., Monday to Friday, excluding holidays, for additional information and to receive an application for employment (Form A). You may also visit http://www.guampowerauthority.com/how-do-i/find-job-openings to view current openings and download the GPA Employment Application. You may submit your application in person, through facsimile(671) 648-3160, or e-mail to gpahr@gpagwa.com. *NOTE: All applications MUST be received by the Human Resources office during regular business hours on or before the closing date of the job announcement irrespective of the form of transmission.

DRUG TESTING:
As approved by Board of Directors effective May 30, 1995, **all applicants tentatively selected for this position will be required to submit to urinalysis to screen for illegal drug use prior to appointment.**

IMPORTANT INFORMATION:
Public Law 99-603 (8 USC Section 1324A) requires the Government of Guam to verify the identity and work eligibility to all newly hired employees. All new employees shall be required to provide proof of identity and work eligibility to work in the United States. The Government of Guam is required to comply with this law on a non-discriminatory basis.

If you are hired to fill a position in the Government of Guam, you will be required to present valid documents that will establish your identity and work eligibility.

FOR FURTHER INFORMATION:
Call us at **(671) 648-3130,** e-mail us at gpahr@gpagwa.com or visit our office.

APPROVED BY:

JOHN M. BENAVENTE, P.E.,
GENERAL MANAGER

"The Guam Power Authority is an Equal Opportunity Employer"